



CUADERNOS UNIMETANOS

PUBLICATION REGULATIONS

Spanish Title

(Maximum 80 characters; Arial 10; Left Justification; No Italics or Bold)

Title in English

(Maximum 80 characters; Arial 10; Left Justification; No Italics or Bold)

SUMMARY

Abstract in Spanish (220 to 230 words; IMRC structure: introduction/objective, methodology, results and conclusions; Arial 10; Justified; No italics or bold).

ABSTRACT

Abstract in English (200 to 210 words; IMRC structure: introduction/objective, methodology, results and conclusions; Arial 10; Justified; No italics or bold).

KEYWORDS / KEYWORDS

(View and prioritize words available in Thesaurus: <https://bit.ly/2YMBdWr>)

6 keywords in Spanish separated by commas and lowercase. 6 *keywords* in English separated by commas and lowercase.

1. Introduction

Text here...

Margins:

Upper: 4.5 cm

Lower: 2.5 cm

Inside: 2 cm

Outside: 2 cm

Font and paragraph:

Arial 10

Automatic black color.

Do not use bold or italics. Single line spacing.

No leading and trailing spacing. Justified.

Space at the end of the last paragraph, before the next heading.

Format of literal quotations:

Spanish quotations with quotation marks (" "); English quotations with quotation marks (" ").

In-text citations according to APA 7 <https://bit.ly/2VjZj8N>).

When three or more authors are mentioned, "et al." is added from the first citation: Edo et al. (2019) - (Edo et al., 2019), referring to Edo, Yunquera and Bastos (2019).

In the text and, outside the parenthetical citation, "and" is added. Within the parenthetical citation, "&": García-Martín and Cantón-Mayo (2019) - (García-Martín & Cantón-Mayo, 2019).

1.1. Subheadings

Text here...

2. Headings

Text here...

Table Formats (Standard: APA 7).

Maximum **6 tables/figures in the whole document.**

Tables longer than half a page are not allowed. In this case, it is recommended to incorporate the information through an external link (DOI) generated in **Figshare** (<https://figshare.com/>).

Tabla 1. Título de la tabla (Arial 10; Color blanco; Fondo negro; Espacio anterior y posterior 2 cm.)
Subtítulos (Arial 9; Negrita; Color negro; Fondo gris - RGB-217)
Estructurar y dividir la tabla según necesidades y datos (Arial 10; Color negro automático; Justificado izquierda/derecha; Alineación de celda central).

Note: "notes" are allowed at the end of the table in this format. Arial 9.

Figure Formats (APA 7 Standard):

Maximum **6 tables/figures in the whole document.**

Images should be inserted between the text and should not occupy more than one page. Texts in Tables and Figures should always be as brief as possible and formatted in Arial type. The image should be applied in PNG format in high resolution (300 ppi), in color.

Figure 1. Figure title (upper part; Arial 9; no period; brief)



Notes

1 Example.

2 Example.

3 Example.

The Notes are added in this section, prior to the Endorsements and Reference (these three final headings are no longer numbered). The Notes will be inserted correlatively numbered with superscripts. Arial 9 format; Justified.

Support

Text here...

Indicate institutional support from national and international competitive calls for proposals, anonymizing XXX identification indicators. Arial 9; Justified. Personal acknowledgements and grants are not accepted.

References

Text here...

Enter list of References according to **APA 7** Standards

Arial 9; justified; Single spaced; No leading or trailing spacing. No French indentation.

Check that all documents have DOIs at <https://search.crossref.org/>. If they do not, enter the shortened links with <https://bitly.com/>.

Do not capitalize all words in titles (especially in English). Only proper nouns and after periods and colons.

Check that the authors in the reference list correspond to those in the referenced text, and vice versa (verify cross-referencing).

*Sections of the document marked in red are technical comments. You must remove these texts from the final document before submitting it through the OJS platform.